

# Transient Student Financial Aid Process

## Incoming Transient Students

If you are a degree-seeking student attending another institution and are planning to enroll in Augusta Technical College as a Transient Student and receive your financial aid from your home institution, you must follow the steps listed below:

1. Contact our Admissions Office for information concerning applying as a Transient Student or visit our website.
2. You cannot receive financial aid from both institutions; only your home institution for which you are seeking a degree can give you financial aid.
3. We must receive your Consortium Agreement and Transient Permission Letter, from your home school, 30 days prior to the beginning of your requested attendance term.
4. We're unable to complete Consortium Agreement until after the official add/drop period ends. Once completed, it will be returned to your home institution via email.
5. Tuition, fees and books/supplies must be paid to Augusta Technical College by our deadline. This means that you should be prepared to pay these expenses from your personal resources until you home school can confirm your enrollment, process your financial aid and forward it to Augusta Technical College for disbursement to you.
6. Augusta Technical College will not extend payment deadlines for Transient students, although Nelnet, our tuition payment plan is an option. Contact our Student Accounts Department for additional information and assistance regarding our payment plan.

## Outgoing Transient Students:

If you are a degree-seeking student attending Augusta Technical College and are planning to enroll in another institution as a Transient Student and receive your financial aid from your home institution (Augusta Technical College), you must follow the steps listed below:

1. Contact the Admissions Office for information about applying as a Transient Student or visit the host institution's website.
2. Your financial aid file must be complete for the FAFSA which covers your requested attendance term. You cannot receive financial aid from both institutions; only your home institution (Augusta Tech) for which you are seeking a degree can give you financial aid.
3. We must receive your Transient Permission Letter, from Augusta Tech's Student Records Office 45 days prior to the beginning of your requested attendance term. This will allow us to prepare and forward your Consortium Agreement to your host school 30 days prior to your requested enrollment term.
4. Your host institution is unable to complete your Consortium Agreement until after the official add/drop period ends. Once completed, we request return to your home institution via email.
5. Tuition, fees and books/supplies must be paid to your host institution by their payment deadline. This means that you should be prepared to pay these expenses from your personal resources until you home institution (Augusta Tech) can confirm your enrollment, process your financial aid and forward it to your host institution for disbursement to you.
6. Your host institution will not extend payment deadlines for Transient students, although they may have a tuition payment plan as an option. Contact your Student Accounts Department for additional information and assistance regarding our payment plan.