

# 2019-2020 Dependent Standard Verification Worksheet

**Financial Aid Office Staff Only:**

Student ID # \_\_\_\_\_

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Version: 3/26/2019

**V1**

**Student Name:** \_\_\_\_\_

**AugTech ID#:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

Your application was selected for review in a process called "Verification." In this process, Augusta Tech will compare information from your 2019-2020 FAFSA with your and your parent(s) 2017 tax data, income and asset information. The law requires us to ask for this information before awarding Federal aid. If there are differences between your application information and your financial documents, Augusta Tech will need to make corrections. You are required to complete all sections of this form and to submit any required documentation to the Financial Aid Office. If all required information is not provided, Augusta Tech will not be able to complete the processing of your financial aid.

**Section 1: Household Information**

What is the **current marital status of the parent(s) whose information was reported on the FAFSA?**

<input type="checkbox"/> Single/Never Married <input type="checkbox"/> Married <input type="checkbox"/> Remarried <input type="checkbox"/> Unmarried but both parents living together	<input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Effective date of <b>current</b> marital status as reported on the FAFSA (mm/dd/yy)  _____
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**List the people in your household:**

List the people in your parent(s) household, including yourself, your parent/step-parent(s) even if you don't live with your parent(s), and other people who live with your parent(s) and for whom your parent(s) will provide more than half of their support from July 1, 2019 through June 30, 2020. Also include children that your parent(s)/step-parent(s) support even if they do not live in your household.

*If more space is needed, attach a separate page and list the name of the student and SSN or ID Number at the top of the page.*

Relationship to Student	Names of ALL Household Members that your parent(s)/step-parent(s) support	Age	List College or University Attending	Enrolled Half Time? (6 or more credit hours) Yes or No
Student			Augusta Technical College	
Parent 1/Step-parent				
Parent 2/Step-parent				
Sibling/Step Sibling				
Sibling/Step Sibling				
Other:				

**NOTE:** We may require additional documentation if we have reason to believe that the household and college information listed above is not accurate.

**Section 2: Income Information**

NOTE: Student and parent must check one box in each column below.

	Student	Parent
Check here if you have completed the IRS Data Retrieval Tool on the FAFSA or an IRS tax return transcript is attached to this worksheet.	<input type="checkbox"/>	<input type="checkbox"/>
Check here if you will not file and are not required to file a 2017 U. S. Income Tax Return but you were employed. Attach copies of all 2017 W-2 Forms.	<input type="checkbox"/>	<input type="checkbox"/>
Check here if you will not file and are not required to file a 2017 U.S. Income Tax Return and you had no income from work in 2017 and therefore, do not have a 2017 W-2(s). NOTE: An IRS Non-Filer Form is required for the parent and an Augusta Tech's Non-Filer Form is required for student. (See page 2)	<input type="checkbox"/>	<input type="checkbox"/>

**Certifications and Signatures**

*By signing this form, we certify all information reported on this form and within the enclosed documentation is complete and correct. We understand that providing false or misleading information may result in a \$20,000 fine, a prison sentence, or both, according to the Higher Education Act of 1965, as amended, Section 490(a). Any false or misleading information is subject to cancellation of all Federal financial assistance. Both student and one parent must sign below.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## IMPORTANT DOCUMENTATION INFORMATION

### **REQUEST 2017 IRS TAX RETURN TRANSCRIPT**

If you did not originally use the IRS Data Retrieval Tool when you filed the FAFSA, you may submit a correction at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and use the tool instead of submitting an IRS Federal Tax Return Transcript. Some tax filers may not be able to use the IRS Data Retrieval Tool. If that applies to you, submit the IRS Tax Return Transcript.

A Federal IRS Tax Return Transcript can be obtained online or by mail, free of charge, by visiting [www.irs.gov](http://www.irs.gov) (click on “Get My Tax Record”) or by calling 1.800.908.9946. Be sure to request a “Return Transcript” and not an “Account Transcript.” Federal financial aid policies will not allow us to accept a copy of your federal tax return or state tax return.

If you filed an amended tax return for 2017, you must provide a copy of your tax transcript (which will include only information from the original tax return) and a signed copy of the 2017 IRS form 1040X that was filed with the IRS.

If you filed a foreign 2017 tax return or a tax return with Guam, the Northern Mariana Islands, Puerto Rico, for the U. S. Virgin Islands, contact the Financial Aid Office for further instructions.

### **NON-TAX FILERS**

Students and/or parents, who did not file a 2017 tax return, must confirm this by requesting and submitting an IRS 2017 Non Filer Form. Students and/or parents should request a Non-Filer Form by calling 1.800.829.0582, ext. # 652.

## **WHAT HAPPENS NEXT?**

1. A financial aid professional will compare information on this worksheet and any required supporting documents with the information submitted on your 2019-2020 FAFSA. Please allow up to 10 – 14 days for this review.
2. If additional documentation is requested after reviewing the worksheet and supporting documents, we will request the additional information on your Smartweb account. A notification will be sent to your Smartweb Email account. It is the responsibility of the student to check their Smartweb account on a regular basis.
3. Augusta Technical College will electronically submit any necessary corrections to the 2019-2020 FAFSA (if required.)
4. The Federal Department of Education will reprocess your FAFSA if corrections are necessary. The student will receive an updated electronic Student Aid Report.
5. If the student’s financial aid eligibility changes for 2019-2020 as a result of corrections, the financial aid awards will be updated and the student will be notified by email to your Smartweb email account that award adjustments have occurred.

**Do not mail this worksheet to the U.S. Department of Education.**

**Submit this worksheet to:**

**Augusta Technical College  
Financial Aid Office  
3200 Augusta Tech Drive  
Augusta, Georgia 30906**

*For more information about our graduation rates, the median debt of students who complete their program, and other important information, please visit our website at [www.augustatech.edu](http://www.augustatech.edu).  
(Click on Programs & Classes, Click on Gainful Employment, Select Your Academic Department & Choose Your Program of Study)*

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