

APPLICATION FOR ADMISSION

For Office Use Only: 900 _____

Please print or type. \$25 non-refundable fee is not required with this application, but will be deferred until class registration. Former applicants who previously paid application fee are not required to pay again. Payment of application fee does not guarantee enrollment. By providing my contact information, I give Augusta Technical College permission to contact me at the telephone numbers I have provided via any means, including text message or voice. Also, by submitting this application I understand that my likeness may be used for marketing purposes such as the website, brochures, and/or other publications.

Today's Date: _____

Social Security: _____

Name: _____ Former Name: _____

Last Name First Name Middle

Address: _____

House Number/P.O. Box/Apt. Number Street

City State County Zip Code

Home Phone: (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

Sex: Male _____ Female _____ Date of Birth: _____

Have you ever applied for admission to Augusta Tech? Yes _____ No _____

Have you ever attend classes at Augusta Tech? Yes _____ No _____

If yes, list last year attended: _____ If your name has changed, list name you previously applied or attended under _____ Former students or applicants who have had a name change must submit proof of legal name change to the Office of Student Records: certified copy of court order, marriage certificate, or dissolution decree reflecting current name in full.

ENTRANCE DATA: A program of study must be selected (except special admit or transient) in order for the application to be processed.

Program of Study _____ Associate Degree _____ Diploma _____ Certificate _____

Term you plan to attend*: Summer _____ Fall _____ Spring _____ Year: _____ Location: Augusta _____ Grovetown _____ Thomson _____ Waynesboro _____

*NOTE: All programs do not accept new students year-round. Not all programs are available at all locations. Contact Admissions for program availability.

Type of Admission (please check):

Beginning (first time college student) _____ Transient (you are currently attending another college-transient agreement form required) _____ Transfer (you have attended another college or university) _____ Special Admit (you are not planning to complete a program or apply for financial aid) _____ Returning (you have previously attended Augusta Tech) _____ Dual Enrollment (you plan to enroll in classes while still in high school) _____

Day or Evening Classes (please check): Day _____ Evening _____

CITIZENSHIP

Pursuant to O.C.G.A. 16-10-20, it is a felony to make a false statement on any state document. In addition, making a false statement on this application may result in your dismissal from the college. ALL APPLICANTS must present proof of legal presence in the United States (see Verification of Lawful Presence & Proof of Georgia Residency for examples).

Are you a U.S. citizen? Yes _____ No _____

1. If no, are you a Permanent Resident (PRA Card holder)? Yes* _____ No _____ If yes, Date: _____ Number: _____

*Note: Permanent Resident Card must be presented in the Admissions Office.

2. If you are not a U.S. Citizen or Permanent Resident, please answer the following questions:

What is your current immigration status? _____

What is your current visa (example F-1, B-2, H-4, L-1, ETC)? _____

What is your country of citizenship? _____

What is your country of birth? _____

RESIDENCY

Are you applying for in-state tuition or reciprocity tuition for bordering South Carolina counties? Yes _____ No _____ If yes, provide proof of GA residency for a period of 12 months (or Aiken, Allendale, Barnwell, Edgefield, or McCormick Counties). If proof of residency is not provided, applicant will be charged out-of-state tuition. Please attach proof of residency to your admission application (see Verification of Lawful Presence & Proof of Georgia Residency for examples).

- 1. Are you under 24 years of age? Yes _____ No _____ If yes, go to question 2. If no, go to question 3.
2. Did your parent(s) or a United States appointed guardian claim you on their most recent federal or state tax return? Yes _____ No _____ If no, go to question 3. If yes, what is the state of residency of the parent or legal guardian who claimed you? _____
3. If you are over 24 (or under 24 and neither a parent or guardian claimed you on their tax return), have you lived in Georgia for the last 12 consecutive months? Yes _____ No _____

DEMOGRAPHIC INFORMATION (Optional: for statistical purposes only)

Are you Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin) Yes _____ No _____

What is your race? (Select all that apply.)

American Indian or Alaska Native _____ Asian _____
 Black or African American _____ Native Hawaiian or Other Pacific Islander _____
 White _____

EDUCATIONAL DATA

Are you currently attending high school? Yes _____ No _____ If yes, what month/year will you graduate? _____

Have you taken the ACT, COMPASS, or SAT? Yes _____ No _____ If yes, what month/year? _____

Did you graduate from high school? Yes _____ No _____ Provide information below.

If no, have you passed you GED? Yes _____ No _____ If yes, what month/year did you pass the GED? _____

Below, list the high school/HSE you graduated from and all colleges, universities, business, military-related schools (JST, AARTS, SMART, CCAF), and/or vocational-technical schools attended. **Official sealed transcripts from high school/HSE are required; however, only transcripts from institutions whose accreditation is recognized by the Technical College System of Georgia will be used to satisfy admission requirements.** Request that an official transcript, including graduation date, which has met the attendance, academic, and/or assessment requirements for the state’s board of education, or equivalent agency, or a state-authorized examination the state recognizes as the equivalent of a high school diploma be sent to Augusta Technical College. *Official, sealed college transcripts may be requested if transfer credit is desired, but college transcripts are not required for admission**. Applicants who have successfully completed (C or better) a minimum of 30 semester or 45 quarter hours at the degree level may submit official transcripts from all previously attended colleges accredited by an accepted accrediting agency in lieu of a high school diploma or a state-authorized examination the state recognizes as the equivalent of a high school diploma as described above. Augusta Technical College does not accept faxed copies of transcripts. College transcripts may also be required in some financial aid situations. Request your official, sealed transcripts be sent to Augusta Technical College, Attention: Student Records, 3200 Augusta Tech Drive, Augusta, GA 30906. All foreign transcripts must translated and evaluated by an approved agency.

Name of High School/College Attended	City and State	Did You Graduate? Yes/No	Dates Attended From/To	Diploma/Degree Earned
1.				
2.				
3.				
4.				
5.				

To list additional colleges, please attach a separate sheet.

If application is mailed, send to:

Augusta Campus Office of Student Accounts, Bldg 100 Augusta Technical College 3200 Augusta Tech Drive Augusta, GA 30906 Phone: (706) 771-4000	Grovetown/Columbia County Center Office of Admissions Augusta Technical College 3500 John Huffman Way Grovetown, GA 30813 Phone: (706) 651-7368	Thomson/McDuffie Campus Office of Admissions Augusta Technical College 388 Tech Drive N.W. Thomson, GA 30824 Phone: (706) 595-0166	Waynesboro/Burke Campus Office of Admissions Augusta Technical College 216 Highway 24, South Waynesboro, GA 30830 Phone: (706) 437-6801
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Pursuant to O.C.G.A. 16-10-20, it is a felony to make a false statement on any state document. In addition, making a false statement on this application may result in your dismissal from the college. I certify that the information I have given is correct to the best of my knowledge. I understand that failure to give accurate and complete information may invalidate my admission or result in my dismissal.

Signature _____ Today’s Date _____

As set forth in its student catalog, (name of college) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, creed or religion, national or ethnic origin, sex (including pregnancy, sexual orientation, and gender identity), disability, age, political affiliation or belief, genetic information, veteran or military status, marital status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to manage inquiries regarding the non-discrimination policies:

The Campus Crime and Security Act requires that all potential students (employees) be provided access to campus crime statistics. This information is available on our website, www.augustatech.edu, or by contacting the Vice President of Administration Services, 3200 Augusta Tech Drive, Augusta, GA 30906.

VERIFICATION OF LAWFUL PRESENCE & PROOF OF GEORGIA RESIDENCY

As you apply for admission or re-admission at Augusta Technical College, please be aware: **all applicants** seeking **classification as in-state for tuition purposes** are required to provide **proof of lawful presence in the United States *and* legal proof of residency in the State of Georgia**, in accordance with Georgia HB 87 and Technical College System of Georgia policy.

Does this Requirement Apply to Me?

Yes. This requirement applies to *any student* who wishes to enroll and to be considered for in-state tuition. To be considered for in-state tuition, a student must be a legal resident of Georgia for 12 consecutive months prior to the first day of the enrollment term. The student must provide proof of lawful presence in the United States ***and*** proof of Georgia residency.

How Do I Prove Legal Presence in the U.S.?

The following is a partial list of documents that serves as proof of lawful presence in the United States.

Further documentation may be required before you are eligible for in-state tuition:

- A current Driver's License or ID issued by the State of Georgia after January 1, 2008.
- A current Driver's License or ID issued by a state that verifies immigration status and only issues to persons lawfully present in the United States. The Technical College System of Georgia (TCSG) will accept the following:
 - **Alabama**: Issued after August 1, 2000
 - **Florida**: Issued after January 1, 2010 AND have a gold star in the upper right hand corner
 - **South Carolina**: Issued after November 1, 2008
 - **Tennessee**: Issued after May 29, 2004
- A certified U.S. Birth Certificate showing the student was born in the U.S. or a U.S. territory. **A photocopy is not acceptable.**
- An approved completed FAFSA for the current financial aid year.
- A current, valid Permanent Resident Card (USCIS form 1-151 or 1-551).
- A current, valid military identification card for active duty soldiers or veterans.
- A U.S. Certificate of Birth Abroad issued by the Department of State (DS-1350) or a Consular Report of Birth Abroad (FS-240)..
- A current U.S. passport.
- A U.S. Certificate of Citizenship (USCIS form N-560 or N-561).
- A U.S. Certificate of Naturalization (USCIS form N-550 or N-570).

Any student who cannot be verified as lawfully present in the United States is not eligible to be considered for in-state tuition, regardless of how long he or she has lived in Georgia. In addition to being lawfully present in the United States, **students must meet the in-state tuition requirements as outlined in TCSG Board Policy and Procedures V.B.3 to be classified as in-state.** Students that are initially classified as out-of-state, and successfully petition to have their residency changed to in-state also have to meet the verification requirement.

How Do I Prove Georgia Residency?

Some documents above (such as a Georgia Driver's license or state ID card issued at least 12 months prior to enrollment) prove legal presence in the U.S. **and** Georgia residency. In other cases, additional documentation may be required to prove Georgia residency, such as:

- **Copy of lease agreement or utility bill** (gas, electric, water) showing you have resided at a Georgia address for **12 months** (**Note: Cell phone bills are not acceptable documentation**);
- **Georgia income tax return** from previous year (from student if independent, from parent(s) if dependent);
- **Georgia voter registration** card showing registration 12 months prior to enrollment;
- **Georgia automobile registration** (12 month requirement);
- **Notarized letter on company letterhead indicating lease status** (12 month requirement);
- **Proof of ownership of primary residence in Georgia** (12 month requirement).

What Do I Need to Do?

If you have one of the items listed above (**except your birth certificate**), please provide it to the College at least 30 days in advance of your registration date. You may:

- **Mail a copy with your application** (See mailing address on page 2 of application),
- **Present it in person** to the Admissions Office (1300 Building or at your Augusta Tech location),
- **Fax a copy to the Admissions Office** to 706-771-4034, or
- **Scan it, and if readable, send it as an attachment** to admission@augustatech.edu.
- **Please note:** We cannot accept copies of the U.S. birth certificate; instead, original certified U.S. birth certificates must be mailed or presented directly to the Admissions Office.

What If I Do Not Have Documents Listed Above?

Applicants who do not present proof of lawful presence in the United States will be charged at the foreign student tuition rate, which is four times the in-state tuition rate. Applicants who are **not** United States citizens and **not** permanent residents and seek to petition for **out-of-state** tuition consideration must provide one or more of the following to the Director of Admissions for consideration:

- Residency petition form (available in Admissions Office);
- A current copy of your visa and I-94;
- If you have a current Employment Authorization Card please include a copy of it with your documents.

What If I Live in a Border County Eligible for Reciprocity of Georgia Tuition?

Legal residents in a bordering South Carolina county eligible for in-state tuition, including legal residents of Aiken, Allendale, Barnwell, Edgefield, and McCormick Counties, must provide proof of residency in those counties, such as a SC state-issued ID or driver's license.

What If I'm Active Military (Service member, Spouse, or Dependent)?

If you are an active military service member/spouse/dependent, seeking in-state tuition, you may present your military ID and a copy of military orders showing that you are stationed in Georgia, or provide documentation that your home of record is Georgia. Spouses/dependents may present their spouse/dependent ID and copy of spouse/parent orders.

What If I Move?

All applicants and students are responsible for submitting updated address information to the Office of Student Records by completing and turning in a change of address form, available at http://www.augustatech.edu/student_records.html.

Questions?

Augusta Campus Admissions Office: 706-771-4028, 706-771-4029 – 1300 Building

Columbia County Center – Student Services: 706-651-7368

Thomson/McDuffie Campus – Student Services: 706-595-0166

Waynesboro/Burke Campus – Student Services: 706-437-6801