

# **POLICY: 4.1.8**

## **Instructional Staff Work Assignments**

**Revised:** March 6, 2014; August 5, 2010; December 7, 2006; October 6, 2005; and April 3, 2003  
**Last Reviewed:** May 15, 2025  
**Adopted:** September 1, 1988



### **POLICY:**

Each Technical College shall develop an institutional faculty teaching workload and overload compensation policy and procedure within the parameters set forth herein. College procedures must be established and administered in compliance with applicable state and federal laws, rules, and regulations about compensation, employee benefits, as well as any standards set forth by accrediting bodies; said procedures shall not create an employment contract between the employee and the Technical Colleges or the Technical College System of Georgia. Exceptions to the college procedure for faculty teaching workload and overload compensation must be approved by the President or designee and documented and explained.

### **RELATED AUTHORITY:**

O.C.G.A. § 20-4-11 – Powers of Board  
O.C.G.A. § 20-4-14 – TCSG Established; Powers and Duties  
Office of Planning and Budget (OPB) Policy Governing Working Hours, Payment of Overtime, and the Granting of Compensatory Time  
Patient Protection and Affordable Care Act Fair Labor Standards Act of 1938, as amended