



PTK MEMBER MEETING MINUTES

Meeting Date:	Monday, December 1, 2025 – 3:30 pm	Department/ Division:	Phi Theta Kappa Member Meeting
Meeting Facilitator:	Amy Laughter, PTK Advisor	Meeting Location:	Augusta Campus/BLDG 1300/Room123 TEAMS Meeting (virtual)
Members Present:	Raeanna Gramlick, Jennifer Harris Nyahna Sullivan, Zorah Gibbs-Stokes, Rebecca Franklin, Amillion Merriweather, Daysia Peppers, Wyatt-Victor Carr	Members Absent:	See Member List
Advisors:	Amy Laughter, Migdaliz Berrios		
Guests:	None		

TOPIC	DISCUSSION	ACTION/VOTE RESULTS
Call to Order: 3:30pm	2025-2026 Current Officers: President: Vacant; Vice-President/Scholarship: Bridgette Willis Vice-President/Fellowship: Keiondra Robinson-Kimbrow; Treasurer: Rebecca Franklin; Secretary: Daysia Peppers Committee Chair: Membership: Terri Jackson	
Approval of Meeting Minutes	Reading Minutes: Amy Additions/Corrections to the Minutes: None Motion: Vote: Everything good	We voted for everything and there was no change.
Treasurer Report	Current Balance: PTK Funds: \$4,105.73 SA Funds Total: 7,454.34 PTK Funds: -158.23/-80.74/-61.99/+280.00 SA Funds Used: 0.00	Talked about what we have and how much we've spent and talked about how much we might spend next year on upcoming things.
Open Business	Membership Plans for Fall 2025: Eligible Members: 334 New Members: 29 Membership Activities: Email Reminders & Meeting Invites, Potluck Invite Holiday Gathering – Plan Potluck... College Project – Dual Enrollment Guidebook: M. Berrios Must be completed by December 2025 Honors In Action – Perspectives/Dual Enrollment Stories: M. Berrios Must be completed by December 2025 Hallmark Awards – Completed by Deadline, November 12th	Keep reaching out to people to see if they want to join. A survey will go out to plan a get together before the end of semester for everyone to help with the angle tree project and relax. Finishing up the college project/ honors in action by Thursday and if not try to plan a day for everyone to get together once done before turning it in to agree on it and make changes if needed Sent in the nominations for the hallmark awards and



	Volunteers – Tree Lighting Event, December 4th Needed to collect bags and to secure bags after the event. Help with children's activities and Santa pictures Volunteers: Jennifer Harris, Amillion Merriweather, Raeanna Gramlick, Nyahna Sullivan, Rebecca Franklin	hoping for some awards for our school. Getting people together to see who can and who can't come help at the tree lighting event.
Philanthropy	Angel Tree Update: Bridgette Willis/Amy Laughter Emails have been sent to All Students, Faculty, Staff Items collected from PTK Fall Conference & Students/Faculty Purchasing Drawstring Bags – Arrived in Angel Tree Staging Room Collection of items until Tree Lighting Event (December 4th) Deliver items on December 22nd to the Project Refresh (Volunteers?)	Getting more donations in and trying to set up a date for everyone to come together and help make bags (try to do it at the potluck two birds one stone).
New Business	Hallmarks – Due January 7th & 14th Chapter Member/Officer & Chapter Projects – Due January 7th by 5pm Regional & Alumni Awards Due – January 14th by 5pm Vertical Raise – Donations Presentation was done to share with student organizations how we can use Vertical Raise to request donations for a PTK Scholarship in the Foundation and for travel money for the Catalyst Convention in the future. Students were interested in seeing this happen. Will speak with the presenter about coming to a meeting to start the process for donations in the Spring Semester.	They look at hallmark awards for this as well and hopefully we can get an award from this as well. Hopefully everything will be done by the due date and see if someone can write the paper on our project so we can officially be done and turn everything in on time. Seeing if everyone can agree to trying out donations so we can have extra money for our upcoming events next semester



Additional Discussion Announcements & Reminders	Individual 5-Star Chapter Award Opportunities Attend 2 PTK Meetings; Complete an Edge; Complete Scholarship Application; Participate in College and/or Community Philanthropic Event; Attend College Event representing PTK. https://augustatech.surveymonkey.com/r/PTK5-StarSurvey Last three years we have been a five-star chapter Reach-Membership Invitations, Engage-Chapter Information Updates, Network-spring/fall/national conference, Lead-College Project, Discover-Honors in Action PTK Edge: https://edge.ptk.org/moodle/ Advocacy Edge (new); Employment Edge; Competitive Edge; Leadership Edge; Research Edge; Healthcare Edge; Transfer Edge; Advocacy Edge Notify advisor amy.laughter@augustatech.edu when complete any of the PTK Edge modules. Scholarship Opportunities: Link: Scholarship Application	Remind people about the 5-star chapter and how to get stars in this program and how to work the website to complete some work to gain more stars. We talked about where we are currently and how hopefully after the project, we will be a 5-star chapter again and how it works. Talked about the scholarships that are currently open for this upcoming spring year
Next Meeting	January 6, 2026 (Time/Location-TBD)	Date for meeting will be sent out to all members.
Adjournment: 4:36pm	Minutes recorded by: Daysia Peppers, PTK Secretary, 12/11/2025	Send meeting out to all members.