

6.6.2.Lp. Augusta Technical College Student Activity Fund



The solicitation of funds by staff members is prohibited unless approved by the President. In some cases, the President may use his/her discretion to authorize fundraising activities for student clubs or other organizations. Such activities must be approved by the President and supervised by a student organization advisor, faculty member, or staff member.

The following steps must be taken by club advisors or faculty and staff members in order to gain approval for fundraising projects:

Exceptions must be approved by the Commissioner or his designee. The college must submit appropriate documentation with their exception request. This documentation may include but is not limited to, the organization's mission, financial responsibilities, bylaws etc.

- The fundraising activity must be held in order to raise funds for a purpose approved by the President or designee;
- Games of chance or similar activities involving gambling are prohibited;
- All announcements, flyers, etc. generated to promote the fundraising activity must be approved by the President or designee; and
- All requests for fundraising activities must be submitted at least two weeks prior to the event and no activity may begin without written approval from the President or designee. The Student Fundraising Request Form must be used to gain approval for the fundraising activity.