

5.1.3.L.1. Augusta Technical College Faculty Advisory Council



The Faculty Advisory Council was established by the President to ensure the participation and jurisdiction of the faculty in academic affairs. In recognition of the wide collection of talent and experience available at the College in the form of its faculty, the purpose of the Faculty Advisory Council shall:

Provide a means whereby the faculty may effectively make contributions to the decision-making process of the College. The faculty will act in an advisory capacity to the President to facilitate planning and the implementation, assessment, and evaluation of programs and services of the College. The Council will serve to increase the effectiveness of planning, research, problem-solving, and decision-making processes through a participatory, proactive approach. Aligned with the mission of the College, the Council will provide for communication between faculty and administration to promote offering quality educational programs and services for students.

The membership of the Council will be made up of full-time faculty of the College. The faculty of that division to serve on the Council will elect representatives from each division. Each of the five divisions (Allied Health Sciences and Nursing; Arts and Sciences, Learning Support, and Professional Services; Business, Public Services, and Early Childhood Care and Education; Cyber and Digital Education; and Industrial and Engineering Technology) will elect five (5) members; three (3) from the Augusta Campus, one (1) from the Thomson/McDuffie Campus, and one (1) from the Waynesboro/Burke Campus. Service on the Council is a two-year term.

Members of the Council will elect a chairperson and a secretary who will serve for one year. After a member has served two consecutive years, the member will not serve on the council the third year. The President may appoint one or more representatives to the Council to serve as a resource person(s). This appointed representative will serve as a non-voting member. The procedures for the Council are as follows:

1. All meetings are open
2. Agenda items are submitted to publish by the Council Chairperson two weeks prior to the scheduled meeting
3. The findings, recommendations, suggestions, and courses of action proposed by the Council shall be considered by the administration for planning and the development of the College.
4. Findings, recommendations, suggestions, and courses of action proposed by the Council shall be based upon majority vote of the members present, provided that there is a quorum of more than 5 percent of the membership in attendance. The chairperson will vote only in the event of a tie.
5. The Council shall hold one meeting each term or more often if deemed necessary. Such meetings shall be held at a time that will not disrupt the instructional process of the College. Minutes of each meeting shall be kept by the secretary, a copy of which shall be furnished to the President, Executive Officers and Deans.

Any faculty member may request an item be added to the agenda for the next meeting (through the division representative) prior to publication of the agenda for the next meeting. Minutes of each meeting held shall include but shall not be limited to the following:

1. Place and time of the meeting
2. Members present and members absent
3. Non-members present
4. Topics considered
5. Discussion of topic considered
6. Findings, recommendations, and suggestions of the council
7. Time of adjournment