This training does not go on your transcript, and there is no cost to take it.

backboard. You must register for courses before you can take Badge Training. It is recommended to complete Badge Training before the semester starts but at least by the first week of the semester.

TO GET REGISTERED:

Go to <u>augustatech.blackboard.com</u>.

After you log into Blackboard with your student email and password, select Enroll in Badge from the Institution Page.

Then, select Submit under the Self Enrollment link.

Once you've been registered for the course:

- 1. Go to augustatech.blackboard.com and log in with your student email and password.
- 2. Click on Badge_Training in your "Organizations" list and begin working through the course.

3. Check your student email (Outlook) after completing all 7 Badge Units. You will receive an email congratulating you on finishing Badge Training within two business days. Students can submit that email to their instructors as proof of completion.

Enroll	Submit		Find in Organizations	
Blackboard	Self Enrollment	¢	Blackboard	
a Institution Page			Institution Page	
			A Naimah Razak (BB	
Student Tools Announcements (Activity Stream)	ENROLL IN ORGANIZATION: BA		Activity	
Blackboard Help for Students Enroll in BADGE			Courses	





If you have trouble:

Submit a help ticket on the Blackboard log in page if you run into any trouble.

If you have questions about Badge Training, look for the answer below, or email <u>onlinelearning@augustatech.edu</u> and please include your name and student ID# in your email. Thanks!

Augusta Tech uses Blackboard Ultra for all classes. To ensure that everyone is comfortable with accessing and using Blackboard, Badge Training is a tutorial to assist in helping you navigate the interface!

