
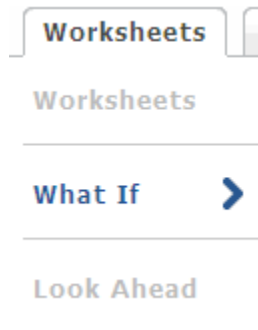


## RUNNING A WHAT IF DEGREE WORKS AUDIT

- 1) Log in to the Smart Web portal using your username and password.
- 2) To access **Bannerweb**, click the **Bannerweb** tab or the Banner icon. 
- 3) You will then be prompted to sign-in again using your username and password.
- 4) Select **Student Services & Financial Aid**.
- 5) Select **Degree Works**
- 6) You will automatically see a default worksheet for Business Healthcare Technology. Click on the “What If” Option on the left hand side of the Degree Works screen to change the program of study to the competitive program you are applying to for an accurate audit.



- 7) Select the term that you want to run the “What If” audit for.

**What-If**

Catalog Year

- 8) Select the Major you want to run the “What If” audit for. Even though you have the option to select more than one major at a time, the software works best if you only select one. (If you select the wrong major you can click on the major, then click the Remove button.)

**Choose Your Different Areas of Study**

Select an item to add it to your Chosen Area of Study

Major

Chosen Areas of study

MAJOR : Diagnostic Medical Sonography

- 9) Once you have entered the correct information click on the “Process What-If” button at the top of the screen.

Format:

Include in-progress classes  
 Include preregistered classes

- 10) The “What If” audit worksheet will be displayed. From here you can print or save as a PDF.