

AUGUSTA TECHNICAL COLLEGE
CONTINUING EDUCATION & WORKFORCE TRAINING
Summer Semester 2017

¿Habla usted español?
(Do you speak Spanish?)

¿Interesado en aprender algunos términos fundamentales en español y frases que son importantes en su trabajo o en su negocio?

*Interested in learning key Spanish terms and phrases that are important in your job or business?

Workplace Spanish
(CRN 10757)

May 30 – July 25, 2017

*Tuesday evenings from 6-8pm; except July 4 – no class.

Campus: Columbia County Center (Grovetown)

Cost: \$125 per person*

*Plus required textbook: Language Hacking: Spanish by Benny Lewis

To register: complete a registration form and **submit by May 18th** via:

- **Fax** to 706-771-4091 *or*
- **Email** to lgiddings@augustatech.edu *or*
- **Mail or Register in person:**
Augusta Technical College
Continuing Education Department
3200 Augusta Tech Drive, Building 600
Augusta GA 30906

Questions: (706) 771-5705



Continuing Education & Workforce Training

Registration Form

Please print or type. If typing, you may use your "tab" key to navigate through the form.

Name:		Sex:		Race:		
Address:						
City:		State:		Zip:		County:
Best daytime phone#:						
Email Address:				Date of Birth:		
Social Sec # (required for registration):						
Employer:			Contact Person:			
Employer's Email:			Phone#:			
Employer's Address:						
City:		State:		Zip:		
Course Name	CRN #	Start Date	End Date	Time	Location	Fee

Minimum Class Size Policy: We always strive to conduct all scheduled courses. However, there may be times when registration numbers will require us to reschedule. We apologize for any inconvenience!

<u>Fees/Policies:</u>	Course is subject to cancellation or revision without notice. <u>Books and supplies are not included.</u>
<u>Refunds or Withdrawals:</u>	100% refund if you withdraw <u>two business days prior</u> to first class meeting. There is <u>NO</u> refund after the first class meeting. To withdraw from a course, contact lgiddings@augustatech.edu phone 706-771-5705
<u>Course Cancellations:</u>	100% refund if course is cancelled by the college. The Business Office mails refund checks in approximately 10-12 business days.

Method of Payment (Please X)

	Check/Money Order payable to <i>Augusta Technical College</i>	
	Cash:	
	Please invoice my employer as specified above:	Purchase Order #
	Credit Card: <i>Credit card payments may be made over the phone (706-771-4030) or in person at Student Accounts in building 100 once you have been registered.</i>	

Return form and payment by registration deadline to:

CE & Workforce Training, Building 600
 Augusta Technical College
 3200 Augusta Tech Drive
 Augusta, GA 30906

Phone: Laura Giddings @ 706-771-5705
 Email: lgiddings@augustatech.edu
 Fax: 706-771-4091