Registering for a MOS Certification Exam

1) Go to the website [http://www.certiport.com](http://www.certiport.com)

2) Click “Test Candidates”

3) Watch the 2 minute informational video

4) Click “Start Here” to complete your User Registration and create your Certiport username and password. You will also be prompted to purchase your exam voucher on-line. (Most MOS exam vouchers are approximately $95.)

5) Contact Augusta Technical College to schedule your testing date/time.

   Call 706-771-5705 or email [lgiddings@augustatech.edu](mailto:lgiddings@augustatech.edu) for testing dates and times.

6) Bring the following 4 items to the testing session:
   1) Photo identification
   2) Exam voucher (purchased on-line)
   3) Certiport username and password
   4) $25 for proctor fee. The $25 must be exact cash or money order payable to Augusta Technical College.

To purchase practice tests and other learning materials:

1) Go to the website [http://www.certiport.com](http://www.certiport.com)
2) Click “Test Candidates”
3) Click “Preparation Materials”